

www.gdgoenka-noida.com



Application Form

JOB

G.D. Goenka Public School Phone : +91-8826100013, 8826100014, 8826588839, 8826588849, E-mail : jobs@gdgoenka-noida.com
G.D. Goenka World School Phone : +91-8826100013, 8826100014, 8826588839, 8826588849, E-mail : jobs@gdgoenka-noida.com

Important : Please answer all questions and print the information clearly in BOLD, using black or blue BALL POINT pen.

APPLICATION FOR THE POST OF

Date

Please affix latest Passport size photograph in colour

Note :

1. Only certified copies of Degrees/Certificates/Testimonials should be sent with this Application Form. Originals must be produced at the time of interview only.
2. Applicants called for the interview shall bear their own travelling expenses unless otherwise agreed in advance.
3. Application should be delivered personally at the School office or sent by Registered Post.

PERSONAL DATA OF CANDIDATE

Surname	<input type="text"/>	First Name	<input type="text"/>	Middle Name	<input type="text"/>
Date of Birth	DD/MM/YYYY	Years	Months	Days	
Sex : Female	<input type="checkbox"/>	Male	<input type="checkbox"/>	Nationality	<input type="text"/>
Marital Status : Married	<input type="checkbox"/>	Unmarried	<input type="checkbox"/>	Widow (er)	<input type="checkbox"/>
Separated	<input type="checkbox"/>				
Permanent Address	<input type="text"/>	City	<input type="text"/>	Pin Code	<input type="text"/>
Country	<input type="text"/>				
Home Tele #	<input type="text"/>	Mob #	<input type="text"/>	Fax #	<input type="text"/>
Email Address	<input type="text"/>				
Father's / Husband's Name	<input type="text"/>	Occupation	<input type="text"/>		
Address	<input type="text"/>				
Number of Children :	<input type="text"/>	Age	Sex	Grade/Class and School in which studying	
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Major illness (es) past or present	<input type="text"/>	Physical handicap/disability if any	<input type="text"/>
Personal Habits : Do you Smoke?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do you Drink? Yes <input type="checkbox"/>
			No <input type="checkbox"/>
Have you ever been convicted of any criminal offence? If so, give details	<input type="text"/>		

Present Pay/last salary drawn	Basic Pay	<input type="text"/>	Scale	<input type="text"/>	Allowances	<input type="text"/>	Total	<input type="text"/>
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ACADEMIC QUALIFICATIONS

SENIOR SECONDARY/A LEVEL OR EQUIVALENT (PLEASE SPECIFY)

Examination	Board	Subject	Year	Level	Grade/Percentage	School

UNIVERSITY OR COLLEGE

Degree Passed	Subject	Year	Division	% if applicable	University / College

EDUCATIONAL DEGREE/DIPLOMA/CERTIFICATE

Degree Passed	Subject	Year	Division	% if applicable	University / College

TEACHING EXPERIENCE

School	Subject taught	Grades/Classes	Curriculum	From d/m/y to d/m/y	Total	Reason for Leaving

PROFESSIONAL TRAINING AND EXPERIENCE (FOR NON-TEACHING POSTS)

TRAINING

Name of the Institution	Course attended	From d/m/y to d/m/y	Total	Shorthand/Typing speed/Grade

EXPERIENCE

Name of Organisation	Name of work	From d/m/y to d/m/y	Total	Reason for leaving

List games you play

Special Distinctions achieved

Name literary or cultural activities in which interested. Mention any distinctions achieved.

Mention whether "Captain"/"Secretary"/"President" of a Team/Club/Society. Give names of School/Colleges where these positions held.

Any other special particulars/achievements

REFERENCES Note : Reference must be able to comment on your professional performances and/or academic achievements also

Name Designation Telephone

Address City/State Pin Code

Name Designation Telephone

Address City/State Pin Code

How much notice required for joining

Minimum salary acceptable

Have you ever applied for any post in any G. D. Goenka School earlier? If so, when?

I hereby certify that the particulars furnished above are correct to the best of my knowledge and belief. I have not concealed any information likely to impair my fitness for employment. If it is revealed later that I have given false details or concealed material information, my services are liable to summary termination without any notice or compensation.

If selected, I shall produce :

- Medical Certificate from a recognised Hospital/Clinic/Registered Medical Practitioner (indicating, in the case of ladies, if they are pregnant)
- Experience certificate from my last employer duly counter signed by the Zonal Educational Officer or the competent authority.

Date Place

Signature of Applicant

FOR OFFICE USE ONLY

Call for interview on